



Instructions for submitting Broker of Record (BOR) changes to Oscar

Submission Instructions:

Please submit the Broker of Record (BOR) Change Letter via email to brokers@hioscar.com. All fields are required, including OSC Number. The letter must be signed physically or electronically by the policyholder or Responsible Party. A BOR change may impact the General Agent the policy is affiliated with.

On-Exchange in New York:

Oscar does not have the ability to change the Broker of Record (BOR) information received from the New York State of Health (NYSOH). Any BOR changes must be made by the member directly with NYSOH on their website or by phone.

On-Exchange in all States except New York and Off-Exchange in all

States: Oscar has created a standard Broker of Record Change Letter to help streamline the process of BOR changes. Please complete and submit the Broker of Record Change Letter via email to brokers@hioscar.com.

Submission Deadline:

You have 60 days before and after a policy's effective date to request a BOR change. Example: For a policy effective January 1st all Broker of Record changes must be submitted by March 2nd.

Broker of Record Change Letter

Member Name

Member ID# (OSC#)

Date (dd/mm/yyyy)

Hi Oscar!

This letter is my "Oscar Broker of Record Change Letter". Simply put, I

Member Name

am changing my Broker to Broker Name

(Broker NPN

). My Broker can be reached via email at Broker Email.

I understand this change will take effect the first of the month following Oscar's receipt of this letter. I understand that if I previously used a broker, submitting this change will end the relationship with the prior broker.

Name

Member Name

Date

Date (dd/mm/yyyy)

Email Address

Member Email

Signed By,

Member Signature

By typing your name you are signing this Oscar Broker of Record Change Letter electronically and consenting to changing your Broker. You agree that your electronic signature is the equivalent of your physical signature on this Oscar Broker of Record Change Letter. Note this change may take up to one month to process. Oscar reserves the right to decline a Broker of Record change for any reason.